

COMMONWEALTH OF MASSACHUSETTS

PLYMOUTH, SS

WAREHAM, MASSACHUSETTS

WARRANT OF THE WAREHAM FIRE DISTRICT

To the Constables of the Town of Wareham:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the legal voters of the Wareham Fire District, Wareham, Massachusetts, qualified to vote in Fire District affairs to meet at the Wareham High School Gymnasium, Viking Drive Wareham, Massachusetts on Monday evening, April 11, 2022 at 7:00 o'clock p.m. and to continue said meeting by adjourning until 10:00 a.m. Saturday, April 16, 2022 for election of officers only to the Wareham Fire District, 2550 Cranberry Highway, Wareham, Massachusetts, to act on the following articles:

Article 1:

To choose by ballot a moderator to preside at said meeting.

Inserted by the Prudential Committee

Article 2:

To see if the District will vote to act on the reports of the Water Commissioners, Board of Engineers, Prudential Committee and all other officers and committees and accept the same as printed in the Annual Report of the fiscal year ended June 30, 2021, and that any and all reports be accepted as submitted at this meeting.

Inserted by the Prudential Committee

Prudential Committee Voted Favorable Action: 5-0-0

Article 3:

To see if the District will vote to raise and appropriate or transfer a sum of money from available funds to fund the Collective Bargaining Agreement between the District and

A. The I.A.F.F. Local 2810

B. Massachusetts Laborers' Public Employees, Local 1249

Or to take any action relative thereto

Inserted by the Prudential Committee

Prudential Committee Voted Favorable Action: 5-0-0

Article 4:

To see if the District will vote to approve the Collective Bargaining Agreements between the Wareham Fire District and the I.A.F.F. Local 2810, for the period of July 1, 2022, through June 30, 2025; and between the Wareham Fire District and the Massachusetts Laborers' Public Employees Union, Local 1249 for the period of July 1, 2022, through June 30, 2025, or to take any action relative thereto

Inserted by the Prudential Committee

Prudential Committee Voted Favorable Action: 5-0-0

Article 5: Contractual Liabilities

To see if the District will vote to raise and appropriate or transfer from available funds a sum of \$50,000.00 to fund a Contractual Liabilities Account, or to act anything thereon, or thereunto

Explanation: This Article is available at the discretion of the Prudential Committee to fund unforeseen costs of Retirement or separation of employment from the District and to fund obligations from contract negotiations not anticipated in the budget.

Inserted by the Prudential Committee

Prudential Committee Voted Favorable Action: 5-0-0

Article 6: Fiber Grant Funding Match – REQUIRES 2/3 VOTE

To see if the District will vote to transfer from Stabilization the sum of \$6,250.00 for the District's portion of a 5% match for a \$250,000.00 Grant to install fiber optic cable in conjunction with the Town of Wareham, or to act anything thereon, or thereunto

Explanation: The Wareham Fire District, Fire Department and the Town of Wareham Police and EMS Departments are applying jointly for a fiber optics cable grant made available through the State. The fiber will be run to our communication tower sites, and dispatch centers, giving the public safety agencies dedicated lines greatly enhancing our communications abilities. These funds will only be used if the Grant is awarded.

Inserted by the Board of Engineers
Prudential Committee Voted Favorable Action: 5-0-0

Article 7: Radio Box System Upgrade

To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$40,000.00 for the purpose of upgrading our municipal radio box system, or to act anything thereon, or thereunto

Explanation: Our current radio box system which is connected to occupancies required to have a monitor fire alarm system will no longer be supported by our current radio box company. This upgrade will allow us to contract with another radio box company and interface radio box components with our current system

Inserted by the Board of Engineers
Prudential Committee Voted Favorable Action: 5-0-0

Article 8: Communication System Upgrade

To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$226,000.00 for the purpose of renovating and upgrading our dispatch center at 273 Main Street, Station 1, replacing communications equipment at our tower sites and adding a backup dispatch site at Station 2 for emergencies, or to act anything thereon, or thereunto

Explanation: The current Dispatch area is original to the 1961 building and has had limited upgrades over the years. Our Dispatch console by Motorola is no longer technically supported as of January 1, 2022 and needs to be upgraded. Additionally, our communication repeaters located at our tower sites are all over 20 years old and are beginning to fail.

This request will only be part of the over-all communications project. The other part will be dependent on the Fiber Grant being awarded

Inserted by the Board of Engineers

Prudential Committee Voted Favorable Action: 5-0-0

Article 9: Ballistic Protection

To see if the District will vote to raise and appropriate or transfer from available funds \$45,000.00 for the purpose of replacing and acquiring ballistic protection for our firefighting staff, or to act anything thereon, or thereunto

Explanation: Currently our career personnel have been issued ballistic vest protection, unfortunately, the ballistic portion of the vests have an expiration date voiding its protection. This article will replace the vests that have expired and also purchase new vests for all of our call firefighter personnel.

Inserted by the Board of Engineers

Prudential Committee Voted Favorable Action: 5-0-0

**Article 10: FY23 Assistance to Firefighters Grant 10% Match
REQUIRES 2/3 VOTE**

To see if the District will vote to transfer from available funds known as Stabilization the sum of \$11,000.00 for the 10% match required if the District is awarded the FY23 Assistance to Firefighters Grant, or to act anything thereon, or thereunto

Explanation: The Wareham Fire Department has applied for the Assistance to Firefighters Grant FY23, requesting \$110,000.00 in battery operated extrication hydraulic tools and if awarded will be required to fund 10% of the project costs

Inserted by the Board of Engineers
Prudential Committee Voted Favorable Action: 5-0-0

Article 11: OPEB Liability

To see if the District will vote to raise and appropriate or transfer from available funds \$110,000.00 for the purpose of funding the District's OPEB liability or to act anything thereon, or thereunto.

Explanation: This Article is a request to continue to fund the Other Post/employment Benefits liability and to meet this appropriation, \$75,000.00 will be transferred from free cash and \$35,000.00 from water surplus revenue.

Inserted by the Prudential Committee:
Prudential Committee Voted Favorable Action: 5-0-0
Water Commissioners Voted Favorable Action: 2-0-0

Article 12: Vehicle Replacement

To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$72,000.00 for the purposes of purchasing a service technicians utility body pickup truck with snowplow prep package, and lift gate, including all costs incidental, and related thereto, and to offset this amount by transferring from the following accounts, or to act thereon, or thereunto

<u>AUTHORIZATION</u>	<u>DESCRIPTION</u>	<u>TRANSFER AMOUNT</u>
Insurance Proceeds	(Prius Total Loss)	\$ 27,176.00
Article 20 ADM 4/8/19	Billing Software Module	\$ 44,824.00
TOTAL TO TRANSFER		\$ 72,000.00

Explanation: This vehicle is used to provide transportation for technicians to and from service calls and emergency repairs, and to plow the Fire Department and Water Department facilities.

Inserted by the Board of Water Commissioners
Prudential Committee Voted Favorable Action: 5-0-0
Water Commissioners Voted Favorable Action: 2-0-0

Article 13: Dump Body Pick-Up Truck

To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$85,000.00 for the purchase of a service technicians pick-up truck with snowplow prep package and 2/3 Yard Dump Body, including all costs incidental, and related thereto, and to offset this amount by transferring from the following accounts, or to act thereon, or thereunto

<u>AUTHORIZATION</u>	<u>DESCRIPTION</u>	<u>TRANSFER AMOUNT</u>
Article 20 ADM 4/8/19	Billing Software Module	\$ 176.00
Article 17 ADM 4/9/18	Grant Funding	\$ 72,700.00
Article 16 ADM 4/10/17	Grant Funding	\$ 10,261.88
Article 14 ADM 4/12/21	Vehicle Replacement	\$ 1,862.12
TOTAL TO TRANSFER		\$ 85,000.00

Explanation: This vehicle will be used to provide transportation for technicians and materials to and from job sites, and to plow the Fire Department and Water Department facilities.

Inserted by the Board of Water Commissioners
Prudential Committee Voted Favorable Action: 5-0-0
Water Commissioners Voted Favorable Action: 2-0-0

Article 14: Phone Cloud Solution

To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$4,000.00 for the purchase of software and equipment to improve the office phone system including all costs incidental and related thereto and to offset this amount by transferring from the following accounts, or to act thereon or thereunto

<u>AUTHORIZATION</u>	<u>DESCRIPTION</u>	<u>TRANSFER AMOUNT</u>
Article 14 ADM 4/12/21	Vehicle Replacement	\$ 4,000.00

Explanation: This cloud-based solution will improve the production and efficiency for the water department office phone system and improve the day-to-day workflow for the administrative staff.

Inserted by the Board of Water Commissioners
Prudential Committee Voted Favorable Action: 5-0-0
Water Commissioners Voted Favorable Action: 2-0-0

Article 15: Transfer of Article Balances

To see if the District will vote to transfer the following Article balances back to water surplus, or to act thereon, or thereunto

<u>AUTHORIZATION</u>	<u>DESCRIPTION</u>	<u>TRANSFER AMT</u>
Article 14 ADM 4/12/21	Vehicle Replacement	\$ 74.52
Article 15 ADM 4/12/21	Backhoe	\$ 1,035.24
Article 17 ADM 4/8/19	Power Line Updates	\$ 1,322.00
Article 15 ADM 4/9/18	Solar Power Grant Share	\$ 43,184.00
TOTAL TO TRANSFER		\$ 45,615.76

Explanation: These projects have been completed and this is a housekeeping Article to transfer outstanding balances back to Water Surplus.

Inserted by the Board of Water Commissioners
Water Commissioners Voted Favorable Action: 2-0-0
Prudential Committee Voted Favorable Action: 5-0-0

Article 16: Water Storage Tanks Rehabilitation

To see if the District will vote to raise and appropriate or transfer from available funds the sum of \$2,300,000.00 for the rehabilitation and painting of both the Bourne Hill and West Wareham Water Storage Standpipes, including all costs incidental, and related thereto, or to act thereon, or thereunto

Explanation: This article will fund the rehabilitation of the District's two largest water storage tanks. It has been over 20 years since these tanks have been restored and both need rehabilitation to maintain proper sanitary conditions. Full encapsulation of each tank of other approved containment method, must be done to complete necessary rehabilitation of the inside and outside of the tank surfaces. Communication antennas must be removed, temporarily mounted on scaffolding or temporary structure, and will finally permanently remounted. The first tank rehabilitation will be completed before the start of the second tank.

Inserted by the Board of Water Commissioners
Prudential Committee Voted Favorable Action: 5-0-0
Water Commissioners Voted Favorable Action: 3-0-0

Article 17:

To see what sum of money the District will vote to raise and appropriate for fiscal year beginning July 1, 2022, for the following operating purposes: Prudential Committee, Mechanic, Fire Department, Clerk/Treasurer, Bond Issue Expenses, Medicare and FICA Taxes, Liability Insurance Premiums, Group Insurance Absorptions, Insured and Uninsured Losses and Legal Expenses.

PRUDENTIAL COMMITTEE	Operating Budget - FISCAL YEAR		
	Proposed 2023	Voted 2022	Increase/Decrease
Operating Expenses:			
Committee Salaries	\$ 25,000.00	\$ 25,000.00	
Prudential Committee Expense	1,000.00	1,000.00	
Annual/Special Meetings	3,000.00	3,000.00	
Membership/Subscriptions	100.00	100.00	
Advertising	3,500.00	3,500.00	
Grounds & Buildings	30,000.00	25,000.00	
Audit	16,750.00	15,375.00	
Consulting Fees	2,825.00	2,700.00	
Liability Insurance	197,000.00	187,950.00	
Group Insurance Absorptions	1,442,000.00	1,400,000.00	
Legal Expenses	20,000.00	20,000.00	
Bond Issues	1,000.00	1,000.00	
Medicare & FICA Taxes	78,000.00	73,850.00	
Interest & Maturing Debt	258,050.00	277,250.00	
Insured & Uninsured Losses	100.00	100.00	
Town of Wareham Clerical & Admin.	56,065.00	52,535.00	
Plymouth County Retirement Assess.	801,641.00	741,323.00	
Reserve Fund	75,000.00	75,000.00	
Fire Capability Charge	490,933.00	494,925.00	
Total Operating Expenses	\$ 3,501,964.00	\$ 3,399,608.00	\$ 102,356.00
Total Prudential Committee Budget	\$ 3,501,964.00	\$ 3,399,608.00	\$ 102,356.00
CLERK/TREASURER			
	Proposed 2023	Voted 2022	Increase/Decrease
Salaries & Wages:			
Clerk/Treasurer	\$ 96,596.00	\$ 93,841.00	
Accountant	94,238.00	92,468.00	
Asst. Treasurer Salary	36,551.00	35,486.00	
Contractual Benefits	2,500.00	2,500.00	
Total Salaries & Wages	\$ 229,885.00	\$ 224,295.00	\$ 5,590.00
Operating Expenses:			
Treasurer's Bond	\$ 500.00	\$ 500.00	
Elections	3,000.00	3,000.00	
Annual Reports	500.00	500.00	
Office Supplies	2,000.00	2,000.00	
Machines/Maintenance	3,300.00	3,300.00	
Postage	1,700.00	1,700.00	
Seminars/Training	3,000.00	3,000.00	
Computer Agreements/Supplies	5,500.00	5,000.00	
Subscriptions/Memberships	400.00	400.00	
Software Updates	1,000.00	1,000.00	
Legal Fees	1.00	1.00	
Consulting Fees	750.00	750.00	
Telephone	3,000.00	2,500.00	
Miscellaneous	200.00	200.00	
Payroll Service Fees	7,550.00	6,500.00	
Maintenance	1.00	1.00	
Total Operating Expenses	\$ 32,402.00	\$ 30,352.00	\$ 2,050.00
Total Clerk/Treasurer Budget	\$ 262,287.00	\$ 254,647.00	\$ 7,640.00

MECHANICS DIVISION			
	Proposed 2023	Voted 2022	Increase/Decrease
Salaries & Wages:			
Mechanic	\$ 72,360.00	\$ 70,252.00	
Overtime	5,250.00	5,250.00	
Contractual Benefits	6,800.00	5,600.00	
Temporary Labor	1,800.00	1,800.00	
Total Salaries & Wages	\$ 86,210.00	\$ 82,902.00	\$ 3,308.00
Operating Expenses:			
Subscriptions/Dues	\$ 200.00	\$ 200.00	
Training/Seminars	2,000.00	2,000.00	
Tools/Equipment	5,500.00	5,500.00	
Maintenance & Operations	3,200.00	3,200.00	
Equipment: Replace, repair, maintain	67,980.00	66,000.00	
Tires: Replace, repair, maintain	7,500.00	7,500.00	
Clothing Allowance & Safety Equip.	1,000.00	1,000.00	
Materials & Supplies	1,250.00	1,250.00	
Miscellaneous	750.00	750.00	
Postage	50.00	50.00	
Corrosion/Body Repairs	6,000.00	6,000.00	
Annual Apparatus/Equipment Inspections	7,000.00	7,000.00	
Total Operating Expenses	\$ 102,430.00	\$ 100,450.00	\$ 1,980.00
Consumables:			
Telephone	\$ 3,250.00	\$ 3,250.00	
Utilities	500.00	500.00	
Fuel/Additives/Licensing Fee	30,510.00	27,810.00	
Total Consumables	\$ 34,260.00	\$ 31,560.00	\$ 2,700.00
Total Mechanics Division Budget	\$ 222,900.00	\$ 214,912.00	\$ 7,988.00
FIRE DEPARTMENT			
	Proposed 2023	Voted 2022	Increase/Decrease
Salaries & Wages:			
Chief's Salary	\$ 125,500.00	\$ 125,500.00	
1st Assistant Chief's Salary	97,480.00	95,568.00	
2nd Assistant Chief's Salary	97,480.00	95,568.00	
Career Officers' Salaries	545,626.00	529,734.00	
Career Firefighters' Salaries	1,248,746.00	1,204,905.00	
Overtime (Career Personnel)	562,380.00	540,750.00	
Fires, Drills & Details (Call Force)	112,000.00	112,000.00	
Fire Alarm Salaries	7,000.00	7,000.00	
Contractual Benefits	437,692.00	338,966.00	
Clerical Salaries	121,543.00	118,000.00	
Dispatchers Salaries & Shift Coverage	192,005.00	185,570.00	
Specialized Training	10,000.00	10,000.00	
Total Salaries & Wages	\$ 3,557,452.00	\$ 3,363,561.00	\$ 193,891.00
Operating Expenses:			
Call Firefighter Pensions	\$ 3,000.00	\$ 3,000.00	
Maintenance Operations	35,000.00	35,000.00	
Breathing Equipment & Supplies	10,000.00	10,000.00	
Equipment	11,000.00	11,000.00	
Memberships/Subscriptions	5,000.00	5,000.00	

FIRE DEPARTMENT (continued)			
	Proposed 2023	Voted 2022	Increase/Decrease
Protective Clothing	24,000.00	24,000.00	
Materials & Supplies	12,500.00	12,500.00	
Radios & Repairs	8,000.00	8,000.00	
Fire Alarm Expenses	5,000.00	5,000.00	
Training	10,000.00	10,000.00	
Clothing Allowance (Career Personnel)	4,500.00	25,900.00	
Miscellaneous	6,000.00	6,000.00	
Postage	1,000.00	1,000.00	
Fire Prevention Expenses	5,000.00	5,000.00	
Ballistic Protection	5,000.00	-	
Wellness	5,000.00	5,000.00	
Hose	8,000.00	8,000.00	
Clothing Allowance (Call Force)	6,000.00	6,000.00	
Technology	31,000.00	29,000.00	
Total Operating Expenses	\$ 195,000.00	\$ 209,400.00	\$ (14,400.00)
Consumables:			
Telephone/Online Service	\$ 24,500.00	\$ 24,500.00	
Utilities	29,000.00	28,850.00	
Heating	23,000.00	22,277.00	
Total Consumables	\$ 76,500.00	\$ 75,627.00	\$ 873.00
Total Fire Department Budget	\$ 3,828,952.00	\$ 3,648,588.00	\$ 180,364.00
Prudential Committee	\$ 3,501,964.00	\$ 3,399,608.00	\$ 102,356.00
Clerk/Treasurer	\$ 262,287.00	\$ 254,647.00	\$ 7,640.00
Mechanics Division	\$ 222,900.00	\$ 214,912.00	\$ 7,988.00
Fire Department	\$ 3,828,952.00	\$ 3,648,588.00	\$ 180,364.00
Grand Totals	\$ 7,816,103.00	\$ 7,517,755.00	\$ 298,348.00

Inserted by the Prudential Committee
Prudential Committee Voted Favorable Action: 5-0-0

Article 18:

To see what sum of money the District will vote to raise and appropriate for fiscal year beginning July 1, 2022, for the following operating purposes: Water Department, Interest and Maturing Debts, Bond Issue Expenses, Medicare and FICA Taxes, Liability Insurance Premiums, Group Insurance Absorptions, Insured and Uninsured Losses and Legal Expenses.

WATER DEPARTMENT			
	Proposed 2023	Voted 2022	Increase/Decrease
Salaries & Wages:			
Water Commissioners	\$ 15,000.00	\$ 15,000.00	
Clerical	186,000.00	176,000.00	
Overtime	90,000.00	105,000.00	
Contractual Obligations	60,000.00	61,475.00	
Superintendent	125,000.00	123,000.00	
Supervisory Staff	175,200.00	164,300.00	
Technicians	516,000.00	498,000.00	
Temporary Labor	9,000.00	9,000.00	
Education & Training	8,000.00	10,000.00	
Total Salaries & Wages	\$ 1,184,200.00	\$ 1,161,775.00	\$ 22,425.00
Consumables:			
Vehicle Fuel	\$ 49,999.00	\$ 25,500.00	
Office Supplies	4,000.00	4,000.00	
Statements/Past Due/CCR	17,000.00	17,000.00	
Custodial Supplies	2,500.00	2,500.00	
Paving Materials	20,000.00	22,000.00	
Vehicle Maintenance	30,000.00	28,000.00	
Shop Expenses	10,000.00	10,000.00	
Meters & Parts	50,000.00	50,000.00	
Hydrants & Parts	20,000.00	21,500.00	
Maintenance to Mains	75,000.00	45,000.00	
Seawood Springs Wellfield (Formerly Corrosion Cont	50,000.00	50,000.00	
Services & Extensions	14,000.00	14,000.00	
Office Equipment Maintenance	11,000.00	11,000.00	
Leak Detection	1,000.00	19,000.00	
Standpipe Maintenance	5,000.00	3,000.00	
Total Consumables	\$ 359,499.00	\$ 322,500.00	\$ 36,999.00
Purchases of Services:			
Service Contracts	\$ 200,000.00	\$ 237,830.00	
Electric	140,000.00	131,500.00	
Heating - 2550 Cranberry Hwy.	8,500.00	8,300.00	
Building & Ground Maintenance	35,000.00	36,500.00	
Well Field LP Gas	20,000.00	10,000.00	
Technology/GIS Upgrade/Service	60,000.00	66,000.00	
Advertising/Emergency Notifications	5,000.00	6,500.00	
Telephones/Pagers	20,000.00	15,000.00	
Postage	10,000.00	10,000.00	
Water Testing	35,000.00	35,500.00	
Consulting/Engineering Fees	120,000.00	143,000.00	
Legal Fees	75,000.00	65,000.00	
Groundwater Monitoring & Well Test	60,000.00	85,000.00	
Total Purchases of Services	\$ 788,500.00	\$ 850,130.00	\$ (61,630.00)

WATER DEPARTMENT (continued)			
	Proposed 2023	Voted 2022	Increase/Decrease
<i>Other Charges & Expenses:</i>			
Travel Expenses	\$ 1,000.00	\$ 1,100.00	
Licenses	2,000.00	1,800.00	
Trade Organization Memberships	4,000.00	4,900.00	
Safety Equipment	8,000.00	8,000.00	
Miscellaneous	4,000.00	5,000.00	
Safe Drinking Water Act	6,500.00	6,500.00	
Maple Springs Well Field (Formerly Wtr Treatment Plant)	100,000.00	150,000.00	
<i>Total Other Charges & Expenses</i>	\$ 125,500.00	\$ 177,300.00	\$ (51,800.00)
<i>Insurance & Benefits:</i>			
Liability Insurance	\$ 125,000.00	\$ 85,050.00	
Bond Issue Expense	25,000.00	25,000.00	
Interest & Maturing Debt Water	1,604,378.00	1,629,969.00	
Group Insurance	605,000.00	602,653.00	
Medicare/FICA	20,000.00	22,715.00	
Audit	16,750.00	15,375.00	
Water Reserve		50,000.00	
Interest & Maturing Debt Betterments	461,622.00	476,425.00	
Insured and Uninsured	1.00	1.00	
Plymouth County Retirement Assoc.	377,243.00	348,858.00	
Town of Wareham Clerical & Admin.	56,065.00	52,535.00	
<i>Total Insurance & Benefits</i>	\$ 3,291,059.00	\$ 3,308,581.00	\$ (17,522.00)
Total Water Department Budget	\$ 5,748,758.00	\$ 5,820,286.00	\$ (71,528.00)

Inserted by the Board of Water Commissioners
 Water Commissioners Voted Favorable Action: 2-0-0
 Prudential Committee Voted Favorable Action: 5-0-0

To choose the following officers: Two (2) members of the Prudential Committee for three (3) years, and one (1) Water Commissioner for three (3) years. The above-mentioned officers are to be voted for on one ballot. The polls will be open at the Wareham Fire District, 2550 Cranberry Highway, Wareham, Massachusetts at ten o'clock a.m. on Saturday, April 16, 2022, and shall be closed at four o'clock p.m. You are hereby directed to serve this warrant by posting in six or more public places in the District or who by direction of the Prudential Committee cause a copy of the Warrant to be published in a newspaper published in the town, if any, otherwise in a newspaper published in the County, in an issue or issues immediately preceding the date of the meeting.

Hereof fail not and make due return of the Warrant with doings thereon to the District Clerk at the time and place of said meeting. Given into our hands at Wareham this seventeenth day of March in the year, 2022.

PRUDENTIAL COMMITTEE:

Att. True Copy

Constable

George T. Barrett, Chairman

Dean J. Decas, Clerk

A TRUE COPY ATTEST:

Ronald A. Enos

Wendy A. Lemieux
District Clerk

Richard H. England, Jr.

Brian M. Crocker